

TERMS AND CONDITIONS

DEGAZON MUSIC STUDIOS and the STUDENT agree as follows:

Tuition Payment

The STUDENT agrees to pay **full** tuition fees before **September 1st** (or by the first lesson for students joining throughout the rest of the year) in accordance with lesson costs of a particular area of study in one of the following three payment options. I/We, the Payor, will submit:

1. **One cash or cheque payment** – receive a 2% discount on your total invoice, when you pay by **cash or cheque** for the full year upfront. Discounts are not offered on overdue payments.
2. **Full year credit card payment** – one-time full year payments only (no extra credit card processing fees apply). Pay online at www.DeGazonMusic.ca scroll down to 'Pay Now' button. Credit card processing fee of 3% will apply to overdue payments.
3. **Ten equal post-dated cheques** - calculation is total invoiced amount divided by 10 (cheques to be dated for the 1st of each month – September to June)

NB: DeGazon Music reserves the right to charge interest at the rate of 2% per month (24% per annum) from the date of the invoice on all amounts outstanding beyond thirty days of the invoice issue date.

Receipts to be issued only upon request. Students beginning lessons during the lesson year will be issued an invoice prorated for the balance of the year.

It is understood that DEGAZON MUSIC STUDIOS **does not** invoice on a monthly basis. **All** post-dated cheque payments are to be provided by the **first lesson** and will be cashed on the first (1st) of each month.

Non-sufficient Fund Fees

A fifteen-dollar (\$15) administrative fee will be charged to the STUDENT for any cheques returned to DEGAZON MUSIC STUDIOS as NSF (non-sufficient funds). Full payment of NSF amount plus the fifteen dollar (\$15) fee must be received within ten (10) days of notification.

Materials

Required materials are to be purchased by the STUDENT upon recommendation by the instructor.

Termination Policy

Private and Semi-Private Students: The STUDENT may terminate this enrolment agreement at any time by giving thirty (30) days written notice (via Lessons@DeGazonMusic.ca, Fax – 905-278-6173, or mail) to DEGAZON MUSIC STUDIOS. All pre-paid monies, beyond the thirty (30) days written notice, prior to April 30th, will be refundable in full (or post-dated cheques returned). **No refunds will be given for termination notices received after April 30th.**

Music Theatre Program Students: Music Theatre STUDENTS cancelling before the commencement of the **second class (on Sept. 15th)** will be charged for classes attended. After the second class, there will be no refunds, credits or transfers issued. After that date, only requests accompanied by a medical certificate from the family physician will be considered.

DeGazon Music Studios
School of Music

DEGAZON MUSIC STUDIOS reserves the right to terminate this enrolment agreement for non-payment of fees or for disruptive behaviour by the STUDENT / GUARDIAN.

Attendance – Missed Lessons / Cancellation Requests / Make-up Lessons

It is agreed that private (one-on-one) lessons missed by the STUDENT will be charged at the regular rate. As a courtesy to our instructors, STUDENTS need to provide the minimum notice by **phone or email** for lesson cancellation requests to be considered. “Last-minute” lesson cancellation requests (due to illness or any other scheduling conflict) without the minimum notice will not be accepted and the lesson will not be made up.

- Private students are permitted up to **two (2) makeup lessons from September to May** provided that the required minimum notice is given.
- Lesson cancellation requests ‘**due to illness**’ will be accepted with an **absolute minimum of six (6) hours notice** and a make-up lesson will be scheduled.
- Lesson cancellation requests ‘**due to schedule conflicts**’ will be accepted with an **absolute minimum of twenty-four (24) hours notice** and a make-up lesson will be scheduled.
- Any lessons missed during the month of June will not be made up. Make-up lessons will be scheduled based on teacher availability during their regular hours. No credits or refunds will be issued for outstanding make-ups at the end of the year.

All Group Students: The STUDENT, studying in all semi-private or group settings (including Music Theatre and group: vocal, piano, and theory), will not receive a make-up lesson for absences. However, to ensure consistent progression in the group, the STUDENT may request any missed handout(s) from their instructor.

In cases where DEGAZON MUSIC STUDIOS or the instructor must cancel a lesson, the STUDENT will receive a make-up lesson. The STUDENT / PARENT will be contacted as a soon as possible.

DeGazon Music Location Closure Due to Extreme Weather

In cases of extreme weather, certain DEGAZON MUSIC locations may be closed. For status on a DEGAZON MUSIC location closure, please call **416-527-3769 after 7:00 AM and listen to the recorded message** describing the details of which (if any) DEGAZON MUSIC location(s) will be closed. DEGAZON MUSIC STUDIOS **will not notify each parent/student** the morning of the location closure.

IMPORTANT: **In-studio Kleinburg Lessons** that are cancelled due to a DeGazon Music location closure will be rescheduled to the Friday of that same week at the same lesson time. **Mississauga and Private School** lesson cancellations due to a DeGazon Music location closure will be rescheduled to a mutually convenient time.

Recitals

Playing music for others is an important step in the learning and development process; as such, STUDENT participation in end-of-year recitals is required.

Holiday Mondays & Lesson Start Dates

Lessons on holiday Mondays are rescheduled to the Friday of that same week at the same lesson time:

Labour Day Monday - Sept. 6→	Monday lessons start on Sept. 13
Saturday lessons in Mississauga start on	Saturday Sept. 11th
Saturday lessons in Kleinburg start on	Saturday Sept. 18th
Thanksgiving Monday - Oct. 11→	Rescheduled to: Friday Oct. 15
Family Day Monday - Feb. 21 →	Rescheduled to: Friday Feb. 25
Easter Monday - April 25→	Rescheduled to: Friday April 29
Victoria Day Monday - May 23→	Rescheduled to: Friday May 27